

FICRA Building Trust Board Meeting Minutes

Thursday, September 8, 2022 – 7:00pm

Attendees: Weston King (Vice President), Candy Wawro (Secretary), Craig McLaughlin (Director), Hal Goodell (Treasurer), Arlyn Lawrence (President) excused, Lindsey Jensen (Advisor) excused, Matt Desjardins (Advisor)

Additional Attendee: Jim Braden (Committee Chair) Capital Projects and Maintenance Project Manager

Public Comments: None

Approval of July Minutes: Craig McLaughlin made a motion to approve the July minutes and it was seconded by Hal Goodell. All approved, motion carried.

Treasurer's Report (Hal Goodell):

FICRA: In the process of dissolution.

July 31st Checking Beginning Balance:	\$30,867.91
Ending Balance:	\$30,867.91
Savings Beginning Balance:	25.00
Deposits/Credits:	
Ending Balance:	25.00
FICRA MM Beginning Balance:	\$11,186.70
Deposits/Credits:	1.42
Ending Balance:	\$11,186.70
FICRA PayPal:	0.00
August 31st Checking Beginning Balance:	\$30,867.91
Checks/Payments:	
Deposits/Credits:	
Ending Balance:	\$30,867.91
Savings Beginning Balance:	25.00
Ending Balance:	25.00
FICRA MM Beginning Balance:	\$11,186.70

Deposits/Credits:	1.43
Ending Balance:	\$11,188.13
FICRA PayPal:	0.00

FICRA Trust

July 31st:

Checking Beginning Balance:	\$29,945.77
Checks/Payments:	8,424.74
Deposits/Credits:	3,720.00
Ending Balance:	\$25,241.03
Savings Beginning Balance:	\$674.25
Deposits/Credits:	.03
Ending Balance:	\$674.28
PayPal Ending Balance:	\$4,814.59
Trust Capital Checking Beg. Balance:	\$7,147.01
Ending Balance:	\$7,147.01
Reserve Checking Beg. Balance:	\$319.98
Checks/Payments:	132.06
Ending Balance:	\$187.92

Trust MM (General, Capital, Reserve, CA, EP & CP)

Beginning Balance:	\$314,287.44
Checks/Payments:	60.60
Deposits/Credits:	127.33
Ending Balance:	\$314,354.17
General MM Beg. Balance:	\$177,953.36
Deposits/Credits:	66.73
Ending Balance:	\$178,020.09
Capital MM Beg. Balance:	\$ 31,911.97

Ending Balance:	\$ 31,911.97
Reserve MM Beg. Balance:	\$ 42,802.47
Ending Balance:	\$ 42,802.47
Community Events MM Beg. Balance:	\$ 0.00
Deposits/Credits:	\$ 20,000.00
Ending Balance:	\$ 20,000.00
Emergency Prep MM Beg. Balance:	\$ 21,591.59
Ending Balance:	\$ 21,591.59
Citizens' Patrol MM Beg. Balance:	\$ 20,028.05
Ending Balance:	\$ 20,028.05
Other MM Beg. Balance:	0.00
Checks/Payments:	\$ 66.73 (July Int trans GenMM)
Deposits/Credits:	<u>\$ 66.73</u> (July Int)
Sum of QB Sub MM	\$314,354.17

August 31st:

Checking Beginning Balance:	\$25,241.03
Checks/Payments:	7,481.55
Deposits/Credits:	18,344.18
Ending Balance:	\$36,103.66
Savings Beginning Balance:	\$674.28
Deposits/Credits:	.03
Ending Balance:	\$674.31
PayPal Ending Balance:	\$4,814.59
Checks/Payments:	203.04
Deposits/Credits:	4,370.00
Ending Balance:	\$8,981.55
Trust Capital Checking Beg. Balance:	\$7,147.01

Ending Balance:	\$7,147.01
Reserve Checking Beg. Balance:	\$187.92
Ending Balance:	\$187.92
Trust MM (General, Capital, Reserve, CA, EP & CP)	
Beginning Balance:	\$314,3544.17
Checks/Payments:	66.73
Deposits/Credits:	133.48
Ending Balance:	\$314,420.92
General MM Beg. Balance:	\$178,020.09
Deposits/Credits:	66.75
Ending Balance:	\$178,086.84
Capital MM Beg. Balance:	\$ 31,911.97
Ending Balance:	\$ 31,911.97
Reserve MM Beg. Balance:	\$ 42,802.47
Ending Balance:	\$ 42,802.47
Community Events MM Beg. Balance:	\$ 0.00
Deposits/Credits:	\$ 20,000.00
Ending Balance:	\$ 20,000.00
Emergency Prep MM Beg. Balance:	\$ 21,591.59
Ending Balance:	\$ 21,591.59
Citizens' Patrol MM Beg. Balance:	\$ 20,028.05
Ending Balance:	\$ 20,028.05
Other MM Beg. Balance:	0.00
Checks/Payments:	\$ 66.75 (Aug Int trans GenMM)
Deposits/Credits:	<u>\$ 66.75</u> (Aug Int)
Sum of QB Sub MM	\$314,420.92

Standing Committee Reports:

FICRA: Upcoming Events – October: Karaoke 10/7 (Need volunteer lead)

Trunk-or-Treat 10/28 5-7:00pm

November: Nothing Planned (perhaps paid class)

December: Holiday Tree Lighting 12/4 6-8:00pm

Finance: None

Buildings/Grounds (Jim Braden): West wall windows have had final detailing completed and the contract is closed with vendor paid. We have one bid on restoring the front door which seemed high. We have not yet found an alternative firm that does that kind of work. We are getting bids on engraved tiles. We are reconsidering whether the sports field irrigation and the NCC air conditioning are practical objectives.

Nature Center (Ed Burrough, Chairman): During August and September the Nature Center committee's emphasis was/is to distribute a large (4 cubic yards plus) truck load of wood chips that were donated to us. These are carried in buckets and wheelbarrows and laid down over the one-half miles of trails. Needless-to-say, this is a slow process, but will improve walking on the trails and help to control the under-foot plant growth. Should anyone like to volunteer, have them call me (503.593.2997) or join us at our next work party on 9/17 at 9:00am.

Citizens' Patrol (Jim Braden): As a part of the absorption of FICRA, the Citizens' Patrol will have a recommendation to the Board to approve for sending to our insurance broken to ensure coverage for the folks involved in the new Emergency Patrol procedures. We will send that to the Board for consideration when it is ready. The incorporation of FICRA into the Trust will impact the insurance (lesser cost with one organization) and the CP risk can be addressed again with that in mind. The hiring of the sheriff deputy for select extra patrols is still above normal for us. We have had little to zero problems with crime on Fox Island.

Emergency Preparedness (Jim Braden): We have a new lead person helping AP Templet with the management of the Neighborhood Branch part of EP. That person is Jane Tollett who is already active in the Fox Island Amateur Radio Club and a Neighborhood Coordinator. The paper newsletter went out to all Fox Island residents which focused on informing those who don't yet have a Block Coordinator of what they should be doing to prepare for and execute emergency response. There has been little feedback so far.

Fox Island Amateur Radio Club (FIARC) (Jim Braden): The repeater is in service and is being used regularly on the Sunday radio nets. Some new communication processes continue to be evaluated as an alternative and supplemental methods of communication for our Emergency Response.

Other Active Issues (Jim Braden): A new resident welcome packet will be updated with the absorption of FICRA into the Trust. There is a partially updated edition in the hands of the Post Office now. Wicklines are asking about their performing a Christmas Concert in addition to this year's December 4th event. Lastly, the BSA is seeking volunteers. Like many BSA groups around the country, leaders are greatly needed. The present BSA leaders here on the island have led for multiple years and are looking aggressively for assistance and to turn over the leadership in the future with mentoring by the present leaders.

New Business: Recruiting Drive to Increase Volunteer Base for Events: We have had several large events with few new volunteers. Hal remarked that we have a volunteer list of individuals from folks who fill out their membership paperwork/form. It asks specifically if the individual/family is interested in volunteering. Hal suggested we need to utilize the base we have. This means going beyond just emailing individuals. If we are to plan a "Party With A Purpose", we will need an all-hands on deck. Candy asked Hal to send her the volunteer list and she will begin calling individuals and arrange for a meeting to get people together since this is a multi-faceted fundraiser for the Trust. Hannah Jay has volunteered to do some of the decorating along with a committee to go along with the theme "An evening in Paris". She also has arranged for her brother, Nelson Jay, to be the Auctioneer (last Saturday in January). We need volunteers for the soliciting of items for the silent auction and the large auction, entertainment, food, beverages, etc.

Hiring of Professional Lawn Maintenance for NCC: We presently have an individual who does this for us and is local to Fox Island. Not only is he dedicated but takes great pride in his work at a cost in line with what we were paying.

Unfinished Business: Amendments and By-law Process Related to Dissolving of FICRA – work is ongoing and should be completed by next month.

Playground at NCC: As stated last month, Candy and Craig have not only attained bids but have recommended that new equipment be placed on hold as the cost of the equipment, the shipping, and the delivery are way above normal in pricing and availability. It was suggested that we replace our bedding material with shredded wood bark to a depth of 6-8" (basically up to the surrounding curb). Craig made a motion to approve \$3,000 to begin this process. Wes seconded. Motion carried.

Motion made by Wes and seconded by Hal to adjourn. Motion carried and adjourned at 9:18 pm.