

JOINT MEETING OF FICRA & THE FICRA BUILDING TRUST BOARDS

MEETING AGENDA

Thursday, February 11, 2021, 6:30PM

2020-2021 FICRA Board

Miguel Martinez	President
(Vacant)	Vice President
Candy Wawro	Secretary
Hal Goodell	Treasurer
Howard Stapleton	Past President
(Vacant)	Director
(Vacant)	Director

2020-2021 FICRA Trust Board

Howard Stapleton	President
Naomi Grant	Vice President
Gina Olson	Secretary
Hal Goodell	Treasurer
Karen Kretschmer	Director

NOTE: This meeting will be held via video/teleconference. You will need to have a computer or smartphone capable of running Zoom to participate. We will send out links and passwords to meeting attendees no later than 3:00PM on 2/11. If you want to receive the link to participate, send a request to info@ficra.org by Noon on 2/11/2021.

The agenda for this meeting includes items requiring Board review/approval and essential topics that need to be discussed at this time. Some agenda items may be postponed until we are able to meet in a manner better suited for public feedback and interaction. Standing committees will continue to meet as required and will report to their respective Boards as appropriate.

1. Call to order and approval of absences
2. Approval of January 14, 2021 Minutes (Available for [download](#)) for the Meeting of FICRA & the FICRA Building Trust Boards
3. Presidents' Report (Miguel Martinez / Howard Stapleton)
4. Treasurer's Report – Hal Goodell
5. Standing Committee Reports
 - A. Trust Citizens' Patrol & Emergency Preparedness - Jim Braden
 - B. Trust Building & Grounds – Jim Braden
 - Project Status
 - NCC Rental/Use Requests
 - C. FICRA Publicity (manages communication with the public) – Miguel Martinez
 - D. FICRA Social Activities (develops/conducts activities for island residents)
6. Unfinished Business
 - A. Approve 2021 FICRA Budget
 - B. Approve 2021 FICRA Building Trust Budget
 - C. Status on NCC Building Name & Dedications – Karen Kretschmer
7. New Business
 - A. Approve Color Scheme for Schoolhouse (NCC) Renovation Work (see attached photo)
 - B. Nominating Committee for Elections
8. Meeting Adjournment (The next regularly scheduled meeting for the FICRA and FICRA Building Trust Boards is Thursday, March 11, 2021 at 6:30PM via video/teleconference.)

FICRA Building Trust 2021 Budget
Proposed - 2/9/2021

Operating Budget	2021 Proposed Budget
Ordinary Income/Expense	
Income	
Citizens Patrol Program Income	
Citizens Patrol Donations Inc	12,000.00
Total Citizens Patrol Program Income	12,000.00
Donations Income	
Donations Income (Non-Event) ¹	6,000.00
Donations Restricted ¹	6,000.00
Project Grants ²	47,500.00
Total Donations Income	59,500.00
Emergency Planning Income	
Emergency Planning Donations	1,500.00
Total Emergency Planning Income	1,500.00
Fund Raising Events Income	
FICRA Fair	
Clothing	3,000.00
Subtotal FICRA Fair	3,000.00
Total Fund Raising Events Income	3,000.00
Rental Income	
Yoga Class	200.00
Quilt Group	100.00
AA Income	500.00
Art Group Income	200.00
Events Income	2,000.00
Garage Income	4,200.00
FICRA Usage Fee	3,500.00
Total Rental Income	10,700.00
Total Income	86,700.00
Gross Profit	86,700.00
Expense	
Advertisement Expense	
Bank Fees Expense	
Bank Fees Expense	50.00
PayPal Fees Expense	250.00
Square Register Fees Expense	200.00
Total Bank Fees Expense	500.00
Tax Preparation Expense	300.00
Citizens Patrol Program Expense	
Deputies Expense	9,360.00
Mileage (CP Gas) Expense	500.00
Phone Expense	420.00
Citizens Patrol Month Expense	500.00
Citizens Patrol Administrative	400.00
Subtotal Citizens Patrol Program Expense	11,180.00
Depreciation Expense	8,700.00
Emergency Planning Expense	1,500.00

FICRA Building Trust 2021 Budget
Proposed - 2/9/2021

Operating Budget	2021 Proposed Budget
FICRA Mailing Expense	
PO Box Rental	148.00
Bulk Mail Permit Expense	300.00
Postage Expense	600.00
Subtotal FICRA Mailing Expense	1,048.00
Fire Inspection Expense	
Fund Raising Events Expense	
Fair Expense	
Clothing Expense	2,200.00
Subtotal Fair Expense	2,200.00
Total Fund Raising Events Expense	2,200.00
Insurance Expense	
NCC Insurance	5,600.00
D&O Liability (50/50 split)	550.00
Subtotal Insurance Expense	6,150.00
Licenses and Permits	10.00
NCC Maintenance	
Bug Maint. Expense	860.00
Building Maintenance Expense	2,000.00
Furnace Maintenance Expense	400.00
Subtotal NCC Maintenance	3,260.00
Other Facilities Maintenance	
Yardwork Expense	4,000.00
Sports Field Expense	500.00
Playground Expense	750.00
Nature Center Expense	250.00
Subtotal Other Facilities Maintenance	5,500.00
Rental Expense	
Contract Cleaning Expense	1,600.00
Rental Coordinator Expense	400.00
Subtotal Rental Expense	2,000.00
Supplies Expense	400.00
Property Taxes Expense	4,000.00
Utilities Expense	
Electricity Expense	1,700.00
Furnace Oil Expense	2,000.00
Porta Potty Expense	1,000.00
Water Expense	1,200.00
Internet Service	950.00
Subtotal Utilities Expense	6,850.00
Web Expense	300.00
Total Expense	53,898.00
Net Ordinary Income	32,802.00
Net Income	32,802.00

**FICRA Building Trust 2021 Budget
Proposed - 2/9/2021**

Operating Budget	2021 Proposed Budget
Interfund Transfers	
Activity	2021 Proposed Budget
Transfers to Reserve Funds	6,750.00
Total Transfers³	6,750.00
Net Operating Budget and Transfers	26,052.00
Notes:	
¹ <i>Budget excludes extraordinary items</i>	
² <i>One-time Grants for Building Improvement Projects and Emergency Preparation Equipment</i>	
³ <i>Transfers from Trust Operating Budget to Reserve do not show on P&L</i>	

